CORAL SOBER LIVING

A 12-STEP BASED RECOVERY COMMUNITY

Resident Handbook · Program Agreement · Enrollment Packet

2026 EDITION

FARR-Accredited Men's Sober Living in North Miami
Structure, community & support for lasting recovery.

PLEASE READ FIRST — ABOUT THIS E-SIGN DOCUMENT

This electronic document is for your initials and basic information only. Some information cannot be completed here and will be filled out in a separate paper contract when you arrive at Coral Sober Living.

Once signed, this e-sign document also serves as your electronic record of everything you agreed to in coming to Coral Sober Living. Please keep a copy for your reference.

Resident Information

Please complete this section on intake.

Full Name: _____

Phone Number: _____

Emergency Contact Name: _____

Relationship: _____

Phone: _____

Welcome to Coral Sober Living

Welcome. From the moment you join our community, our focus is to help you achieve and maintain long-term sobriety. We provide a structured, supportive environment built on group meetings, peer support from people with lived recovery experience, and practical educational resources.

By joining Coral Sober Living, you agree to a culture of accountability, mutual respect, and personal growth. In return, our commitment to you is to uphold that same standard in everything we do.

This handbook explains how the program works, what is expected of you, and what you can expect from us. Take your time with it, ask questions, and keep it for reference throughout your stay.

In recovery together,

The Coral Sober Living Team

THIS IS A WORKING RECOVERY PROGRAM — NOT JUST HOUSING

Coral Sober Living is a sober living program — not a hostel, a motel, or simply a roof over your head. Active, daily participation in your recovery is a condition of living here. You must work this program to stay. Attending your meetings, working with your sponsor, taking part in house activities, and staying engaged in your own recovery are not optional — they are the reason this community exists. A resident who stops working on the program, or who treats this home as only a place to sleep, cannot remain in the community.

Because of the therapeutic structure of our community, only serious applicants who are committed to active recovery will be considered. As a condition of residency, each resident agrees to actively work on the program by doing the following:

- Attend a minimum of five (5) 12-step meetings each week — in every phase of the program;
- Obtain a sponsor within your first week and actively work the 12 steps under that sponsor's guidance;
- Participate in all required house meetings, community activities, and assigned chores;
- Engage honestly in peer support and give back to others in the community;
- Always remain current on all program fees;
- Maintain 40 hours per week of productive activity (employment, school, or volunteering); and
- Demonstrate ongoing dedication to personal development and respectful membership in the community.

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Initial Resident Agreement — Material Terms

The following core terms are material conditions of your residency and apply from the day you move in. Please read each one carefully and place your initials in the space provided. By initialing, you confirm that you have read, understood, and accepted the term in full.

1. No Refunds — All Fees Are Non-Refundable

All program fees are fully earned by Coral Sober Living when paid and are non-refundable in whole or in part under any circumstances. This applies regardless of the reason for your departure — including voluntary departure, self-removal, discharge for cause, administrative discharge, or removal for any rule violation — and regardless of how much time remains in any paid period. No money will be returned to you or to any party who paid on your behalf (the "accountable party" or financial supporter), except where a refund is expressly provided elsewhere in this handbook (for example, a returnable deposit on successful completion).

Resident Initials: _____

2. Discharge Means You Must Leave — Immediately

If you are discharged from the program, your permission to remain on the premises ends the moment notice of discharge is delivered to you (by text message, in person, or in writing). You must vacate the premises within one (1) hour of that notice, accompanied by a staff member. Coral Sober Living reserves the right to discharge any resident whose conduct is inconsistent with program standards, and discharge may be immediate. If you refuse to leave, law enforcement will be contacted and you may be charged with trespass in a recovery residence, a second-degree misdemeanor under § 397.487(12), Florida Statutes.

Resident Initials: _____

3. Personal Property — Not Responsible for Lost or Stolen Items

Coral Sober Living is not responsible for any personal property that is lost, stolen, or damaged on the premises — including, but not limited to, bicycles, jewelry, food, clothing, electronics, cash, and any other belongings. You are solely responsible for securing your own property. We strongly encourage you to lock up valuables and to obtain personal-property insurance.

Resident Initials: _____

4. Medical, Mental Health & Reason-for-Admission Disclosure — Required and Authorized for Release

As a condition of residency, I agree to disclose fully and truthfully to Coral Sober Living: (a) my reason for admission, including whether I am seeking recovery from alcohol, drugs, or both; (b) any current or prior substance use disorder diagnosis; (c) any medical condition, chronic illness, allergy, or physical limitation; and (d) any mental health diagnosis or condition. I understand this information is necessary for my safety, appropriate placement, medication and overdose management, and emergency response.

I authorize Coral Sober Living to share this information, on a need-to-know basis, with its staff, my designated emergency and financial contacts, and — where relevant to my care or safety — with medical or clinical providers involved in my treatment. I understand that this authorization stays in effect until I revoke it in writing, and that withholding, falsifying, or refusing to provide this information is grounds for denial of admission or discharge. I further agree to take all prescribed medication exactly as directed by my licensed provider and to submit to medication counts at any time upon request. Failure to take my medication as prescribed, or refusal of a count, is grounds for discharge.

Resident Initials: _____

5. Emergency Contact

You must designate an emergency contact at intake. We reserve the right to contact that person to support your recovery or your safe discharge. Your emergency contact will be notified in the event of a relapse, medical emergency, injury, death, or discharge.

Resident Initials: _____

Program Overview

Coral Sober Living is a transitional recovery residence for individuals recovering from alcohol and substance use. Our program is grounded in the 12-step model, and every resident is expected to engage actively with a 12-step fellowship throughout their stay.

All policies and procedures in this handbook, along with any amendments, remain in effect for the duration of your residency unless stated otherwise. Violating any policy may lead to disciplinary action, including fines, revocation of privileges, house restriction, or expulsion.

The Phase System

Residents progress through a two-phase system with clearly defined expectations. Meeting the goals of your current phase earns advancement and new privileges. Failing to meet expectations may return you to an earlier phase. Residents do not advance until the goals of their current phase are met.

Phase 1 — First 30 Days (minimum)

Every resident begins at Phase 1, regardless of prior recovery progress, step work, treatment, employment, or schooling. Phase 1 lasts a minimum of 30 days. To advance to Phase 2, you must:

1. Follow all published House Rules.
2. Observe a 10:30 PM curfew every night (see the Curfew Schedule).
3. Attend at least five (5) 12-step meetings per week with other residents.
4. Maintain a full-time (40 hours/week) schedule of employment, school, treatment, or volunteer/community service. Treatment and work may be combined.
5. Pay program fees on time.
6. Attend all house meetings and residence-sponsored events.
7. Obtain a 12-step sponsor and actively work the steps in the fellowship of your choice.
8. Join a home group.
9. Meet with your sponsor at least once per week.

Residents who have not met the Phase 1 criteria by day 30 remain on the 10:30 PM curfew and are not eligible for a later curfew until they come into compliance. Residents who miss the required weekly meetings will be placed on a 9:00 PM curfew.

Phase 2 — After 30 Days

Once you have completed at least 30 days and met all Phase 1 criteria, you may advance to Phase 2. Phase 2 residents continue to meet every Phase 1 expectation, with these additions and privileges:

- Eligible for overnight and extended-stay passes with prior CRRA approval (requested at least 24 hours in advance).
- Extended curfew: 10:30 PM Sunday–Thursday and 11:30 PM Friday & Saturday.
- Attend at least five (5) meetings per week with other residents — the five-meeting minimum applies in every phase.
- Actively participate in a home group and take on a service commitment.

Successful Completion

You successfully complete the program once you have advanced to Phase 2, achieved your recovery goals, and demonstrated enough stability to support yourself independently of the residence. The length of stay is determined by you, not by the provider. A clear sign of readiness is having completed the 12 steps and guided someone else through them.

Resident Initials: _____

Curfew Schedule

Curfews depend on your phase and compliance status. You are expected to be on the property by your curfew. Failure to return on time may result in earlier curfews, loss of privileges, or discharge.

Phase / Status	Sunday – Thursday	Friday & Saturday
Phase 1	10:30 PM	10:30 PM
Phase 1 — missed required meetings	9:00 PM	9:00 PM
Phase 2	10:30 PM	11:30 PM

The Sunday Community Meeting at 7:00 PM is mandatory for all residents.

Sample Weekly Schedule

All residents must be employed, volunteering, or attending school while living at Coral Sober Living. Residents who are not engaged in one of these activities must be off the property Monday–Friday, 9:00 AM to 5:00 PM, actively seeking employment. Residents must also attend a minimum of five outside 12-step meetings each week, in every phase. If you are working, notify your house manager before attending meetings and keep your fees current.

The schedule below is a sample of a typical day and week. Specific times may vary by house.

Time	Weekday Activity
7:00 – 8:00 AM	Morning routine
8:00 AM – 6:00 PM	Work, school, or job search
10:30 AM	Common-area deep cleaning (as assigned)
7:00 – 9:30 PM	Evening 12-step meeting or free time
11:00 – 11:30 PM (Fri/Sat)	Suggested nightly inventory
Curfew – 7:00 AM	Quiet time

Sunday: Common-area deep cleaning is completed as a team. The mandatory Community Meeting is at 7:00 PM.

House Rules

Every resident must follow all policies, procedures, and house rules. Coral Sober Living offers a fair and equal opportunity to live here regardless of age, race, sex, sexual orientation, religion, national origin, marital status, or disability. Compliance is essential to remaining a resident.

The rules below fall into two categories: (1) violations that result in immediate discharge, and (2) violations that result in a formal warning and loss of privileges. Two written warnings result in discharge.

Zero-Tolerance Violations — Immediate Discharge (No Refund)

1. **Substance use or possession.** Any use, possession, manufacture, or distribution of alcohol, illegal drugs, mind- or mood-altering substances, or drug paraphernalia. Consistent with § 397.487(3), Florida Statutes, this includes marijuana — including medical marijuana certified under § 381.986 — and, but is not limited to, spice/synthetic marijuana, marijuana vape juice, kava, kratom, ZaZa, Delta-8, poppers, steroids, CBD products, medications containing DXM, and any unapproved prescriptions.
2. **Drug-seeking behavior.** Any attempt to obtain drugs or alcohol. If we observe or learn of an attempt to relapse, you will be discharged.
3. **Failed or refused drug/alcohol test.** A positive result — or refusal to test — is grounds for immediate discharge. When asked for a urine specimen, you have one hour to provide it; failure to do so is treated as a positive result.
4. **Theft.** Taking anything belonging to the house or another resident, including taking another person's food without permission. Tampering with locks or keys is prohibited. Charges may be filed.

5. **Destruction of property or vandalism.** Intentional damage such as punching holes in walls, breaking windows, or throwing items. Charges may be filed.
6. **Violence or threats.** Any physical confrontation, physical contact, or verbal/physical threat toward staff or residents. Weapons are prohibited on the property or in residents' vehicles.
7. **Sexual harassment or discrimination.** Any sexual harassment, or discrimination based on race, sexual identity, or any protected characteristic. Lewd or offensive language will not be tolerated.
8. **Refusing a search.** Every resident's belongings and vehicle are subject to search at intake and to unannounced inspection. Contraband will be seized and refusal to cooperate is grounds for immediate discharge.
9. **Non-payment of fees.** Program fees are due as scheduled. If you are having difficulty paying, communicate with a house manager immediately. Unresolved non-payment leads to discharge.
10. **Unauthorized overnight absence.** Staying out overnight without prior approval from a house manager and owner.
11. **Tampering with safety equipment or cameras.** Interfering with smoke detectors, fire extinguishers, or security cameras.

Warning-Level Rules — Written Warning & Loss of Privileges

The following may result in a written warning, earlier curfew, chores, or other loss of privileges. **Two written warnings result in discharge.**

- **Sponsor.** Secure a 12-step sponsor within your first week.
- **Home group.** Join a home group within your first 30 days.
- **Curfew.** Follow the curfew schedule for your phase.
- **Meetings.** Attend at least five (5) meetings per week with housemates — the five-meeting minimum applies in every phase, including Phase 2.
- **Employment.** Actively seek employment daily until hired; be off property during job-search hours. Working at a bar, nightclub, or strip club is prohibited.
- **Guests.** No guests on the property without approval, and never in bedrooms — living areas only.
- **Dress code.** No clothing with offensive or inappropriate designs. A shirt and pants/shorts are required in all common areas, including outside.
- **Smoking.** Only in designated areas (back porches). Place cigarette butts in a fireproof receptacle.
- **Chores.** Complete your weekly assigned chores daily. Sunday deep-cleaning is done as a team.
- **Food.** Eat only at a table or bar in the kitchen/dining areas — never in bedrooms or living areas. Store food only in your assigned area.
- **Room cleanliness.** Make your bed each morning; keep clothes hung or in dressers; store bikes and large items in designated areas; respect roommates' belongings.
- **Overnight/extended passes.** Available in Phase 2 only, requested from the CRRA or owner at least 24 hours in advance; extended stays require owner approval.

Progressive Consequences

Incident	Consequence
1st	Verbal warning
2nd	Written warning provided to the resident
3rd	Written warning plus a corrective action plan agreed to by the resident and CRRA

Incident	Consequence
4th	Written warning and possible dismissal from the residence

Relapse, physical violence or the threat of violence, theft, or tampering with cameras results in immediate removal from the property. This handbook serves as your only warning.

On a forced discharge, you will be removed immediately, provided up to three references where appropriate, and given community resources. Belongings must be collected within ten (10) days or they may be donated. Staff will not act as enforcers, attorneys, or investigators; discharges are made without investigating fault. This list is not exhaustive — please use common sense to protect a healthy, drug- and alcohol-free environment. Rules are subject to change.

Resident Initials: _____

Provided Items & Resident Responsibilities

Provided by Coral Sober Living

- Bed linens (fitted sheet, pillow, pillowcase, and comforter)
- Basic cable television and internet service
- Utilities (city water and electricity)
- General property maintenance (lawn service, A/C filter replacement, light-bulb replacement, etc.)

Resident Responsibilities

- Food
- Laundry soap, bleach, and dryer sheets
- Personal hygiene items (shampoo, conditioner, soap, toothpaste, toothbrush, etc.)
- Extra linens, including personal bath towels
- Cleaning supplies (units are cleaned daily with daily inspections)
- Any damage to the property caused by the resident

Coral Sober Living has no responsibility for the loss of or damage to residents' personal belongings. Items not listed may be provided at the discretion of Coral Sober Living.

Resident Duties

1. Stay sober, and tell staff when your sobriety feels at risk.
2. Attend all scheduled house meetings and the five required weekly 12-step meetings (in every phase).
3. Maintain a sponsor and actively work the 12 steps.
4. Pay program fees on time each Friday.
5. Keep your living areas clean at all times and follow all rules and curfews.
6. Inform house managers if you suspect or know another resident has relapsed.
7. Be a good roommate and a good neighbor.
8. Keep a safe living area, and report any concerning situations on or near the property.
9. Follow all local, state, and federal laws while a resident.

Drug Testing & Toxicology Policy

All residents undergo periodic drug testing throughout their stay and are breathalyzed nightly. Coral Sober Living covers the cost of testing cups as part of your program fee.

Prohibited Substances

Consistent with § 397.487(3), Florida Statutes, the following are prohibited on the premises: alcohol; marijuana — including medical marijuana certified under § 381.986; illegal drugs; and any prescription medication used by a person other than the individual for whom it was prescribed. Adderall, Xanax, and other non-approved narcotics are also prohibited.

Procedure

- Testing uses an instant 12-panel cup. Tests occur at least once per week and at random whenever deemed necessary. Residents are also breathalyzed nightly.
- You have 60 minutes from notification to provide a specimen. Failure to provide within that time is treated as a positive result.
- If a result is positive, the CRRA is notified immediately. If you dispute the result, you may take a second test, which must be completed within 90 minutes of the original. A second positive is final.
- Residents suspected of being under the influence, or disputing a positive, must remain with staff until they provide a negative specimen.
- Refusing a UA or breathalyzer is treated as a positive result and grounds for discharge, with one hour to vacate.
- Coral Sober Living does not conduct laboratory confirmation testing. The instant-cup result and the residence's investigation are the final determination.
- All results are recorded in a log (name, date, time, result) maintained at the house by the resident manager.

Resident Initials: _____

Medication Storage & Use Policy

Your mental and physical health matter to us, and we encourage you to seek medical care when needed. This policy exists to keep medication use safe and to reduce the risk of misuse within the community. If you need to see a psychiatrist or physician, we will assist where possible.

Procedure

- If you go to the hospital or see a doctor, inform staff. In an emergency, call 911 first, then notify Coral Sober Living as soon as possible.
- Bring back all discharge paperwork and give it to staff; a copy is placed in your file.
- Tell staff immediately about any new prescription. A new medication may not be taken until it has been approved by Coral Sober Living. Report any changes to existing prescriptions.
- Take medications exactly as prescribed by your licensed provider, and remain compliant with your prescribed regimen at all times.
- Store all medications (prescription and OTC) in their original, labeled bottles, out of sight with your personal belongings — never in common areas.
- Never share medication with another resident, even if you are prescribed the same thing. Selling medication results in immediate discharge and, where warranted, notification of authorities.

- Do not discontinue medication without a doctor's order, and dispose of unwanted medication properly.
- Prescription medications not labeled with your name will be confiscated and destroyed.
- If you discharge, transfer, or abandon property, your medications are held in the manager's office for 10 days. If we cannot reach you or your representative, they are disposed of per DEA guidelines.

Prohibited Medications

The following are prohibited: Adderall and similar stimulants (Vyvanse, Ritalin, Dexedrine); benzodiazepines (Xanax, Klonopin, Valium, Ativan); gabapentinoids (gabapentin/Neurontin, pregabalin/Lyrica); opiates (broad spectrum); medical marijuana; OTC medications containing DXM; diet pills; MAT medications not covered by the MAT policy below; and any medication classified as a narcotic by the FDA. This list is not exhaustive — consult a staff member before taking any medication.

Medication Compliance & Counts

Coral Sober Living reserves the right to count, inspect, and verify any resident's medication at any time, without prior notice, to confirm compliance. Counts are conducted randomly and on suspicion of misuse. If a discrepancy is found, you will meet with staff to review the count. Failure to take medication as prescribed, refusal to submit to a medication count, or any unexplained discrepancy in a count is treated as a relapse and is grounds for discharge. Consuming a mind-altering substance that is not medically necessary — except in cases of severe bodily injury, as determined by staff to maintain our abstinence-based environment — results in discharge.

Resident Initials: _____

Medication-Assisted Treatment (MAT) Policy

In accordance with § 397.487(13), Florida Statutes (effective January 1, 2025), Coral Sober Living will not deny housing to any individual solely because he or she has been prescribed a federally approved medication for the treatment of a substance use disorder — such as buprenorphine, methadone, or naltrexone — by a licensed physician, physician assistant, or advanced practice registered nurse. We recognize federally approved MAT programs as a valid treatment option and make reasonable accommodations for residents in a MAT program. Prospective MAT residents are screened before entry to confirm they meet admission criteria.

Storage & Handling

- All MAT medication must be currently prescribed to the resident, kept by the resident, and stored in a personal safe or lockbox in the resident's personal space.
- Coral Sober Living does not dispense medication. Residents have daily access to their medication, and staff record a daily medication count in a log.
- MAT residents have the same privileges as non-MAT residents; the only differences are the storage and handling rules in this policy.
- MAT residents may be housed with non-MAT residents.
- A resident's participation in MAT is private; MAT residents are asked to use discretion and are not required to disclose their MAT status to non-MAT residents.
- Medication must be taken only as prescribed and never shared or diverted. Stockpiling, misuse, diversion, or sharing of MAT medication is treated as a relapse and handled under the Recurrence of Use policy, and is grounds for discharge.

Resident Initials: _____

Recurrence of Use (Relapse) Policy

Coral Sober Living maintains a zero-tolerance policy for drug and alcohol use. A return to substance use ("relapse") is treated as a clinical and safety matter, not simply a rule violation. This policy explains what happens if a resident tests positive and how a return to the community is evaluated.

Procedure

- The resident is expected to disclose the relapse to staff promptly and honestly.
- On request, you have one hour to provide a urine sample; inability to provide is treated as a positive.
- Staff will assess the resident's immediate safety and needs, including any risk of overdose, and Narcan will be used if needed.
- A resident who tests positive cannot remain in housing until they complete a form of treatment and receive medical clearance from a doctor.
- The resident is separated from the community and gathers their belongings in the presence of a staff member, who accompanies them until they leave.
- Staff help arrange a higher level of care (PHP, detox, IOP, OP, sober living, or return home). A resident who declines has one hour to vacate and receives a list of community resources.
- The resident's emergency contact is notified. Depending on timing, the resident may be placed in supervised isolation in the manager's unit until the next morning, provided they have first received medical clearance.
- A relapse involving the use, possession, or distribution of a substance on the premises, or that endangers others, is grounds for immediate discharge under the Zero-Tolerance Policy.

Readmission Considerations

Whether a resident may return is at the discretion of Coral Sober Living. Factors include: whether the resident was working a program before the relapse; any pattern of relapse; whether they have accepted responsibility and consequences; whether they were following house rules; their expressed desire to stay sober and openness to suggestions; their understanding that they will be monitored more closely; and whether other residents support their return.

A resident readmitted after a relapse should expect increased UAs and breathalyzers, an earlier curfew, increased chores, a requirement to attend 90 meetings in 90 days, loss of certain privileges (such as community events), and increased staff monitoring.

Resident Initials: _____

Discharge Policy

Our first priority is a safe, supportive, and healthy environment in which every resident can heal and grow. This policy documents when a resident is ready for discharge or needs transfer to another level of care. As a certified recovery residence with a department-approved discharge policy, and in accordance with § 397.487(11)–(12), Florida Statutes, Coral Sober Living may immediately discharge or transfer a resident — without regard to the landlord–tenant provisions of Chapter 83 — when: (a) discharge or transfer is necessary for the resident's welfare; (b) the resident's needs cannot be met at the residence; or (c) the health and safety of other residents or employees is, or would be, at risk.

Grounds for Discharge or Transfer

- Documented plans, goals, and objectives have been substantially met, or a safe continuing-care plan can be arranged at another level of care.
- The resident no longer meets admission criteria, or meets criteria for a more or less intensive level of care.
- Consent for care is withdrawn by a resident who has decision-making capacity and no longer meets criteria for this level of care.
- Less-restrictive support systems have been explored or secured.
- The resident is not making progress and there is no reasonable expectation of progress at this level of care.
- Non-payment of fees, a positive or refused drug or alcohol test, possession of contraband, theft, violence or threats, disruptive conduct, failure to take prescribed medication or refusal of a medication count, or any other violation of these policies.

Administrative Discharge & Immediate Vacate

If a discharge is determined to be necessary, you will receive official notice by text message, in person, or in writing. Because we must immediately protect the safety and recovery focus of the household, your permission to remain on the premises ends the moment that notice is delivered, and you must vacate within one (1) hour, accompanied by a staff member. Emergency contacts are notified of any discharge.

Refusal to Leave (§ 397.487(12)). Any person who is discharged from a certified recovery residence and willfully refuses to leave after being warned by the owner or an authorized employee commits trespass in a recovery residence, a second-degree misdemeanor punishable under § 775.082 or § 775.083, Florida Statutes. If a discharged resident refuses to vacate voluntarily, our safety protocols require us to contact local law enforcement to address the trespass. Responding officers will typically allow a brief opportunity to gather belongings before requiring you to leave. Reentering the property afterward without permission is trespassing and may result in law enforcement being contacted.

Belongings

Personal belongings must be collected within ten (10) days; after that they become the property of Coral Sober Living and may be donated. You or your representative must stay in contact with staff during this period. Prepaid fees are forfeited if a resident leaves without proper notification; any refund of prepaid fees is at the owner's discretion.

Successful Discharge

A resident is successfully discharged after advancing to Phase 2, meeting their recovery goals, and demonstrating enough stability to live independently. Please give at least one week's notice before moving out, clean your room for the next resident, and leave it ready. Residents who complete the program and leave the property in good condition are welcomed into the alumni program and have any deposit returned.

Resident Initials: _____

Financial Obligations

Incoming residents are screened to confirm they can afford program fees, and you will receive written information about all potential costs before acceptance. Program fees may change; we will give 30 days' notice of any change to regular fees. You may request a clear financial statement at any reasonable time.

Fee Schedule

Item	Amount
Weekly program fee (by location/room type)	$195.00 – $225.00
Daily rate	$32.00
Monthly rate	$900.00
One-time administration fee (non-refundable)	$50.00
Late fee (payment after Friday 5:00 PM)	$20.00
UA test on return from an approved pass	$20.00

- Program fees are due every Friday by 5:00 PM for the upcoming week. A prorated fee is paid upfront on arrival. Payment may be made by cash, check, PayPal, or other cash apps.
- The cost of routine drug testing is included in your weekly fee. Testing on return from an approved pass is billed separately at $20.00.
- The administration fee is non-refundable and due before move-in; it may be paid over time in cases of financial hardship.
- Failure to remain current on fees is grounds for discharge. Fees continue to accrue and remain payable in full while you occupy a bed, including during emergencies or facility disruptions.

Accounting & Receipts

Coral Sober Living maintains an accounting record of all resident transactions — charges, payments, deposits, methods, fees, and any third-party payments — and issues a paper receipt for each payment. Receipts note the resident's name, the staff member who collected payment, the amount, the remaining balance, the date, and the payment method. Balances are communicated weekly on the fee due date. You may review your account with the CRRA if there is a discrepancy.

Falling Behind on Fees

If you fall behind, meet with the CRRA to review your obligations and establish a financial hardship agreement. If a plan cannot be reached, your emergency contact may be informed of a potential discharge, and the conversation is documented in your file with your initials. All reasonable avenues for collecting fees are explored before any discharge, and community resources are provided prior to discharge. If a resident's balance reaches $450.00, their residency is reviewed by the CRRA.

Deposit Refunds

Where a deposit is refundable, it is generally returned only on a successful discharge, when the resident has met the recommended length of stay and left the living space in good condition. The refund is paid to whoever paid the deposit, in an agreed form, within a reasonable time after move-out.

Resident Initials: _____

Financial Hardship & Scholarship Policy

Coral Sober Living considers each scholarship applicant on a case-by-case basis. Scholarship residents receive the same support as all other residents. A scholarship resident is expected to find a job within their first two weeks. Once you receive your first paycheck, you begin paying current program fees plus paying down any back fees owed.

If a scholarship resident's balance reaches $430.00, their residency is reviewed by the CRRA. Coral Sober Living exhausts all options for collecting owed fees before discharging a resident.

Resident Initials: _____

Sexual Offender & Predator Registry Compliance

- All applicants are screened against Florida's sexual predator and sexual offender registries as part of intake.
- Residents must disclose at intake any obligation to register as a sexual predator or offender, and must keep any such registration current with the proper authorities.
- Failure to disclose a registration obligation, or failure to maintain a required registration, is grounds for denial of admission or immediate discharge.

Resident Initials: _____

Confidentiality Policy

Coral Sober Living complies with all applicable laws and regulations regarding your confidential information, and honors the releases you sign at intake.

We collect only the operational information we need. It is kept secure and accessible only to staff, house managers, and CRRAs, who are responsible for protecting it. Records are stored securely in the CRRA's office, retained for one year after a resident leaves, and then destroyed by shredding or electronic deletion.

Confidentiality means resident discussions, records, and support are handled with respect for privacy. What is seen and heard within the houses stays within the community. Unless you give written consent, we will not disclose your information — except that personal information may be disclosed in cases of medical emergency, legal mandate, or financial delinquency, and to the emergency and financial contacts you authorize in this agreement; and, in a forced discharge, your emergency contact is notified. To share information with a third party, complete a permission-to-contact (ROI) form, available at each house.

When We May Break Confidentiality

We may disclose information as required or permitted by law, including to:

- Comply with a court order, court-ordered warrant, subpoena, or grand-jury subpoena.
- Help identify or locate a suspect, fugitive, material witness, or missing person.
- Respond to a request about a crime victim, if the victim agrees.
- Report child abuse or neglect, or adult abuse, neglect, or domestic violence.
- Report to law enforcement when legally required (for example, gunshot or stab wounds).
- Report a death, or report what we believe in good faith to be evidence of a crime.
- Respond to an off-site or on-site medical emergency, or a specific governmental law-enforcement purpose.

Resident Initials: _____

Good Neighbor Policy

Coral Sober Living operates its residences in a way that respects our neighbors and neighborhood. Neighbor concerns can be directed to the resident manager, staff, administration, or the CRRA, whose name and phone number are posted inside each residence.

This policy is both preventive and responsive to reasonable concerns about smoking, loitering, parking, noise, offensive language, and the cleanliness of public space around the property. Residents are expected to:

1. Smoke only at the rear or side of the property, placing all butts in a fireproof receptacle.
2. Avoid excessive noise, especially during evening and early-morning quiet hours.
3. Not loiter at the front of the property.
4. Keep the exterior in good condition — no broken-down vehicles, trash, or bulk material visible from the street — so the home resembles a typical family household.
5. Park only in designated areas in front of Coral Sober Living residences, never blocking neighbors' driveways or access.
6. Greet neighbors courteously and treat the public with courtesy.
7. Direct all neighbor complaints to the CRRA or owner rather than handling them personally, and report any complaint to a manager immediately.

Resident Initials: _____

Hazardous Items & Search Policy

Coral Sober Living conducts periodic health-and-welfare searches to maintain compliance with house guidelines and community safety. With the resident's consent, we inspect incoming residents' persons, belongings, and vehicles for contraband. A resident who refuses to consent to a search will not be admitted, or will be discharged. You do not have to be present while your property is searched. A vehicle may be searched if suspicion is warranted.

Prohibited Items (not an exhaustive list)

Drugs; mind- or mood-altering substances; alcohol; CBD products; kratom or kava; ZaZa; fireworks; steroids; poppers; weapons; drug paraphernalia; OTC products containing alcohol (including mouthwash); foods with high alcohol content (cooking wines, vanilla extract, etc.); cough medicine or any medication containing DXM; clothing or materials depicting gang affiliation or glorifying drug use; prescription medication not approved by Coral Sober Living or not labeled with the resident's name; and anything Coral Sober Living deems inappropriate at its discretion.

When Property May Be Searched

1. Randomly.
2. Upon admission.
3. On suspicion of relapse.
4. On information that a resident may be engaging in illegal, suspicious, or dangerous activity.

Prohibited items are disclosed to you at admission, when you may surrender any such items. Drugs and alcohol are disposed of; other prohibited items must be discarded or stored off the property during your stay. Coral Sober Living does not hold prohibited items for residents. Possession of a prohibited item may result in reprimand or expulsion.

Resident Initials: _____

Infectious Disease Control Policy

Coral Sober Living follows standard universal precautions to help prevent the spread of infectious disease. At any time, a resident at the facility may have a communicable disease; diagnoses remain confidential, and residents with communicable diseases are housed alongside others. Please take precautions accordingly and speak with staff with any questions. Residents who have, or suspect they have, a communicable disease must disclose it at admission; staff keep this confidential.

Good Standards

- **Hand hygiene.** Wash hands often with soap and water, especially after contact with blood, saliva, or respiratory secretions.
- **Respiratory etiquette.** Cover coughs and sneezes with your inner elbow, wash hands afterward, and wear a mask if you may have been exposed to illness. Tell staff if you are sick so precautions can be taken.
- **Sharps safety.** Dispose of syringes only in approved sharps containers, kept out of others' sight and reach.
- **Blood and bodily fluids.** Apply first aid to any cut or bleeding, notify staff of any contamination, and clean up spills with proper disinfectant.
- **Shared-space etiquette.** Immediately clean any bodily fluids with disinfectant. Do not share razors, scissors, clippers, or other grooming equipment. Sex toys are not permitted on the property and may never be shared.

Residents who use syringes for medical reasons must dispose of them in sharps containers in the manager's office and may keep a one-day supply there. Under our exchange protocol, a used syringe must be returned to receive a new one; if a used syringe is not returned, the resident completes a report confirming proper disposal.

Resident Initials: _____

Emergency Policy & Procedures

Your safety and well-being are our top priority. Report any emergency to staff immediately. In any emergency, call 911 first, then notify Coral Sober Living as soon as you can. Familiarize yourself with the marked exits and evacuation routes, and take part in regular drills.

Opioid Overdose

Narcan is located throughout each residence, marked with signage. Every resident is trained during orientation to recognize an overdose and administer Narcan. In an overdose, call 911 immediately, administer Narcan, and begin CPR if the person is unresponsive, until emergency services arrive. Notify staff as soon as possible.

Signs of an overdose

- The person is unresponsive and cannot be woken.
- Breathing is very slow, gurgling, or absent.
- Lips are blue or grayish.

Check for a response

1. Shake the person and shout to try to wake them.
2. If there is no response, grind your knuckles firmly on their breastbone for 5–10 seconds.

3. If still unresponsive, call 911 and report a suspected overdose.

Administering Narcan nasal spray

1. Remove the nasal spray from the box; peel back the tab to open it. Do not remove it until ready to use, and do not test the device.
2. Hold the device with your thumb on the plunger and two fingers on either side of the nozzle.
3. Tilt the person's head back, supporting the neck with your hand.
4. Insert the nozzle into one nostril until your fingers touch the base of the nose.
5. Press the plunger firmly to give the dose, then remove the device.
6. Watch the person closely. If there is no response within 2 minutes, give a second dose using a new device.
7. Call 911 if you have not already.
8. Place the person in the recovery position (on their side) and begin CPR if you are trained and the person is not breathing.

Narcan only reverses opioid overdoses. If a person is unresponsive for any reason, call 911 immediately and follow the operator's instructions. Begin CPR if they are not breathing.

Fire

Each residence has smoke detectors and fire extinguishers; never tamper with them (doing so can result in dismissal). Know where all exits are located.

1. Call 911 and report the location.
2. Exit calmly and notify all staff.
3. Relocate to the designated safe area (the parking area across the street).
4. Tell a staff member you are safe and remain in the meeting area.
5. If the fire is small and contained, use a working fire extinguisher: Pull, Aim, Squeeze, Sweep.

Bomb Threat or Hostile Situation

1. Call 911, then contact the CRRA immediately.
2. All residents and staff evacuate the property.
3. Report that you are safe and remain in the designated meeting area.
4. Follow the directions of emergency responders on scene.

Suicidal Resident

Coral Sober Living takes every mention of suicide seriously. If a resident or staff member makes a suicidal remark, or if you believe someone is at risk of harming themselves or others, contact 911 and notify the CRRA immediately. Do not leave the person alone — stay with them until a staff member arrives. You can also call or text the 988 Suicide & Crisis Lifeline.

Power Failure & Natural Gas Leak

Power failure

1. Stay calm and move to areas with adequate lighting; flashlights are available at the residence.
2. Await further instructions, and follow the CRRA's direction if generators are needed for essentials (refrigerators, freezers).

Natural gas leak

1. Evacuate the building immediately.
2. Call 911 and report the issue.
3. Proceed to the designated area (parking lot or across the street) and contact the CRRA.
4. Allow no smoking, and do not return until cleared by the Fire Department and/or the gas company.

Resident Initials: _____

Hurricane & Severe-Weather Plan

Hurricane season runs June 1 to November 30. During this period we monitor weather conditions closely. This plan focuses on hurricanes and severe weather and serves as the foundation for responding to other disasters, adjusted as needed.

Watch vs. Warning

- **Hurricane Watch:** conditions are favorable for a hurricane to affect our area. Administration notifies all residents to take precautions and help secure the facility.
- **Hurricane Warning:** a hurricane is expected, generally within 48 hours. Designated staff activate the disaster procedure, secure doors and windows, and evacuate the premises.

Resident Self-Care

Residents are solely responsible for their own preparations for severe weather, storms, or other natural disasters, including maintaining an adequate supply of non-perishable food, potable water, and necessary prescription medication. Residents should plan to be self-sufficient for the duration of any emergency event.

Before the Storm

1. Monitor storm activity through the media.
2. Gather supplies — food, water, and emergency medical items — and store them separately so they are not used early. Check expiration dates and replace outdated items.
3. Review evacuation plans and relocation sites, and note whether the facility is in an evacuation zone.
4. Staff assess each resident for special medical, emotional, behavioral, or physical needs, and plan accordingly.

Residents who choose to shelter elsewhere must provide contact information for their location and maintain daily contact with Coral Sober Living by phone or text. On return, residents submit to a UA and breathalyzer.

Shelter in Place

If a shelter-in-place order is issued, all residents remain inside until authorities declare it safe. Coral Sober Living provides water, two days of non-perishable food, basic medical supplies, a first-aid kit, batteries, and a grill. Residents are responsible for their own medication, hygiene items, and any additional food or snacks.

Evacuation & Temporary Shelter

If evacuation is required, the CRRA establishes a temporary shelter once a severe emergency is identified through official sources; the American Red Cross also identifies community shelters. Recommended items to bring include work gloves, books, games, a battery radio, and extra batteries. If management, local authorities, or emergency services direct residents to vacate the property, all residents must comply immediately — cooperation is mandatory to ensure everyone's safety.

Possible evacuation sites include a receiving substance-abuse treatment center, local schools (such as John I. Leonard High School), and local churches. Local news and law enforcement will announce official locations.

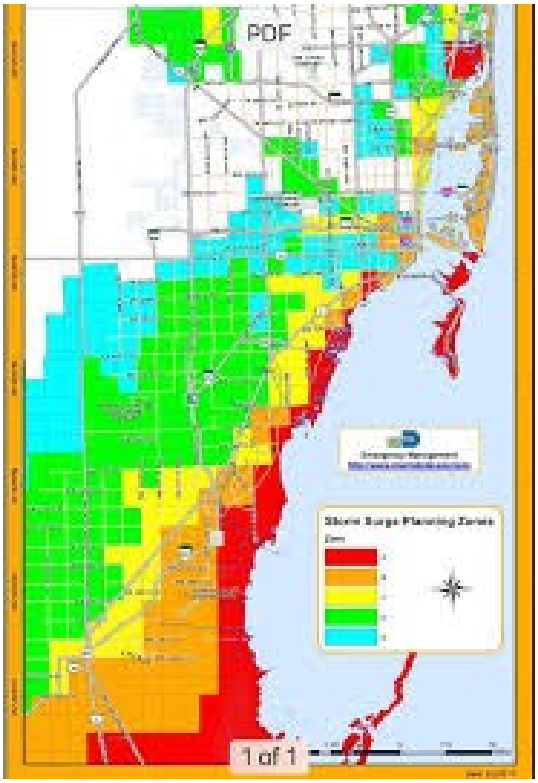
After the Storm

Stay tuned to official sources until the "all clear." Wear sturdy shoes to avoid debris, stay away from downed power lines, and assume a boil-water order is in effect until told otherwise. Drive only when necessary, and maintain contact with supervisors if phones are working. Residents remain at the shelter until the residence is confirmed safe.

Rent remains due during a hurricane or natural disaster, and this Agreement remains in effect. To the fullest extent permitted by law, Coral Sober Living is not liable for damage to, or loss of, personal property during a natural disaster or other emergency.

Miami-Dade Storm Surge Planning Zones

Identify your evacuation zone using the Miami-Dade County Storm Surge Planning Zones map. If your residence falls within an ordered evacuation zone, follow official instructions promptly. The current map is published by the Miami-Dade Office of Emergency Management at miamidade.gov/oem.



Miami-Dade County Storm Surge Planning Zones. Source: Miami-Dade Office of Emergency Management (miamidade.gov/oem). Refer to the current official map to confirm your zone.

Resident Initials: _____

Assumption of Risk, Release & Limitation of Liability

Please read this section carefully — it affects your legal rights.

This section is a material part of your agreement with Coral Sober Living ("the Residence," "we," or "us"). It applies to you ("Resident") and, where applicable, to anyone who signs, pays, or is responsible on your behalf. Where any provision is limited or prohibited by law, it applies only to the fullest extent the law allows, and the remainder stays in effect.

1. Nature of the Residence — Not a Medical or Treatment Facility

Coral Sober Living is a peer-supported, transitional sober-living residence. It is not a hospital, detox, medical clinic, licensed treatment center, or 24-hour supervised care facility, and it does not provide medical, psychiatric, clinical, counseling, nursing, or detoxification services. Staff are not acting as physicians, nurses, therapists, or licensed clinicians. Residents are responsible for obtaining their own medical, psychiatric, and clinical care from qualified outside providers. Nothing in this handbook is medical, legal, or professional advice, and no such advice is offered or implied.

2. Voluntary Participation & Capacity

The Resident is participating voluntarily and represents that they are of sound mind, not currently impaired, and legally able to enter into this agreement. The Resident chooses to live in a communal recovery environment of their own free will and may leave at any time, at their own responsibility, risk, and cost.

3. Assumption of Risk

The Resident understands that living in a shared recovery residence involves inherent risks, and voluntarily assumes them. These risks include, without limitation:

- The presence of, and interaction with, other individuals who are in early recovery from substance use, some of whom may relapse, behave unpredictably, or fail to follow the rules;
- The possibility of the Resident's own relapse, and the medical, emotional, legal, and financial consequences that may follow;
- Exposure to communicable or infectious diseases in a shared-living setting;
- The presence of prescription and over-the-counter medications, including MAT medications, kept by other residents;
- Ordinary risks of shared housing, including slips, trips, falls, injuries, fire, utility interruptions, weather events, theft, or loss of or damage to personal property;
- Reliance on other residents (not medical professionals) to recognize an emergency, call 911, or administer Narcan or first aid.

The Resident accepts full responsibility for their own health, safety, sobriety, conduct, and belongings while at the Residence.

4. Release & Waiver

To the fullest extent permitted by law, the Resident releases, waives, and discharges Coral Sober Living and its owners, members, managers, officers, employees, staff, volunteers, agents, contractors, property owners, and affiliates (together, the “Released Parties”) from any and all claims, demands, damages, causes of action, costs, and expenses of any kind — whether known or unknown — arising out of or relating to the Resident's residency, participation in the program, use of the premises, or the acts or omissions of other residents or third parties, that are based on ordinary negligence.

This release does not, and is not intended to, waive or limit liability for gross negligence, recklessness, willful or intentional misconduct, fraud, or any liability that cannot be waived or limited under applicable law. Florida residents retain every right that Florida law does not permit to be waived. Nothing here limits your right to emergency care or to contact 911.

5. Limitation of Liability

To the fullest extent permitted by law:

- The Released Parties are not liable for any indirect, incidental, consequential, special, punitive, or exemplary damages, or for lost wages, lost opportunities, emotional distress, or pain and suffering.

- The Released Parties are not responsible for the acts, omissions, conduct, or crimes of other residents, guests, neighbors, or third parties.
- The Released Parties are not responsible for the loss of, theft of, or damage to a Resident's money, medication, vehicle, or personal property, whether on or off the premises. Residents are strongly encouraged to secure their belongings and to carry their own renter's/personal-property and health insurance.
- The Released Parties are not responsible for interruptions in utilities, internet, cable, or services, or for conditions caused by weather, natural disaster, or events beyond their reasonable control.
- To the extent any liability is ultimately found despite the terms above, the total combined liability of the Released Parties for any and all claims shall not exceed the total program fees actually paid by or for the Resident during the one (1) month immediately preceding the event giving rise to the claim.

6. Personal Property & Premises — Specific Examples of Non-Responsibility

For clarity, and without limiting the general terms above, to the fullest extent permitted by law the Released Parties are not responsible for the following. These are examples only and are not a complete list.

Loss, theft, or damage to personal property

- Cash, wallets, purses, or other valuables kept in bedrooms, common areas, lockers, or vehicles;
- Cell phones, laptops, tablets, headphones, and other electronics;
- Jewelry, watches, and other personal valuables;
- Medication — prescription, over-the-counter, or MAT — whether stored in a lockbox or elsewhere;
- Bicycles, scooters, tools, sporting goods, and other equipment;
- Clothing, shoes, luggage, and personal effects, including items left in shared laundry areas;
- Vehicles parked on or near the property, and any contents left inside them;
- Any item lost, taken, borrowed, or damaged by another resident, guest, or third party;
- Property left behind, unclaimed, or abandoned after move-out or discharge.

Residents are responsible for securing their own belongings (for example, using a personal lockbox or safe) and are strongly encouraged to carry their own renter's or personal-property insurance. Coral Sober Living does not insure or replace residents' property.

Personal injury on or around the premises

The Released Parties are not responsible for injuries a resident suffers on or around the property, including, for example:

- Slipping or falling in a bathroom, shower, or tub, or on wet, soapy, or slick floors;
- Slips, trips, or falls on stairs, ramps, walkways, driveways, porches, or in the yard;
- Falls from beds, bunk beds, ladders, chairs, or other furniture;
- Cuts, burns, scalds, or other injuries in the kitchen or while cooking;
- Injuries while performing chores, cleaning, lifting, or moving items;
- Injuries during exercise, sports, horseplay, or recreational activities;
- Injuries caused by another resident, guest, or third party, including altercations;
- Aggravation of a pre-existing medical, physical, or mental-health condition.

These examples do not waive liability for gross negligence, recklessness, or willful misconduct, or any right that cannot be waived under Florida law. If you are hurt or someone is in danger, call 911 first.

7. Medical Emergencies & Consent to Care

In a medical or mental-health emergency, staff or residents may call 911 and summon emergency responders. The Resident consents to the summoning of emergency medical services and, where the Resident is unable to consent, to emergency treatment by qualified responders. The Resident is solely responsible for all costs of medical care, transport, hospitalization, and treatment. The Resident authorizes emergency personnel and other residents to administer Narcan and first aid in good faith, and acknowledges that such good-faith emergency assistance is provided without any guarantee of outcome and is protected under applicable Good Samaritan principles.

8. No Guarantee of Results

Coral Sober Living makes no promise or guarantee regarding sobriety, recovery, health, safety, employment, housing outcomes, or the conduct of any resident. Recovery depends on many factors outside our control, including the Resident's own choices and effort.

9. Indemnification

To the fullest extent permitted by law, the Resident agrees to indemnify, defend, and hold harmless the Released Parties from and against any claim, loss, liability, damage, cost, or expense (including reasonable attorney's fees) arising out of or relating to the Resident's acts, omissions, negligence, breach of this agreement, violation of law, or conduct toward other residents, staff, neighbors, or property. This obligation survives the end of the Resident's stay.

10. Insurance

The Residence does not insure Residents' personal property, health, or liability. Residents are responsible for obtaining and maintaining their own insurance coverage. Any coverage carried by the Residence is for its own benefit and does not extend to Residents.

11. Force Majeure

The Released Parties are not liable for any failure or delay in performance caused by events beyond their reasonable control, including hurricanes, floods, fires, storms, epidemics or pandemics, utility or infrastructure failures, government orders, civil disturbance, or acts of God.

12. Confidential Setting & Other Residents' Privacy

Residents agree to respect the privacy of others in the community and not to disclose, record, photograph, or publish information about other residents without consent. Breach of another resident's privacy may result in discipline or discharge and does not create liability for the Released Parties.

13. Dispute Resolution, Governing Law & Enforcement

- This agreement is governed by the laws of the State of Florida, without regard to conflict-of-law principles. Venue for any dispute lies in the county where the residence is located.
- The parties will first attempt to resolve any dispute in good faith through the Grievance Procedure in this handbook before pursuing any other remedy.
- To the fullest extent permitted by law, the Resident waives the right to a trial by jury and agrees not to participate in any class or collective action against the Released Parties.
- In any action to enforce this agreement, the prevailing party is entitled to recover reasonable attorney's fees and costs.
- If any provision of this section or this handbook is found unenforceable, that provision is modified to the minimum extent necessary to be enforceable, or severed, and all remaining provisions remain in full force. The failure to enforce any provision is not a waiver of it.

- This handbook, together with the intake forms and agreements signed at admission, is the entire agreement between the parties and supersedes any prior understanding. It may be amended by the Residence on reasonable notice.

14. Acknowledgment

By initialing below, the Resident acknowledges that they have read, understood, and voluntarily agreed to this Assumption of Risk, Release, and Limitation of Liability, that they have had the opportunity to ask questions and to seek independent legal advice, and that they accept these terms as a condition of residency.

Resident Initials: _____

Code of Ethics

Staff and management will act with honesty and integrity, maintain appropriate professional boundaries, and never exploit a resident financially, sexually, or otherwise. Staff will not accept or solicit improper personal benefit from residents. Concerns about the residence's certification may be directed to the residence's credentialing entity.

Resident Rights

As a resident of Coral Sober Living, you have the right to:

- Be treated with courtesy, respect, and dignity, free from discrimination or harassment, with protection of your privacy.
- Be informed in writing about services and fees before entering the residence, and to a clear explanation of program fees, house rules, and discharge procedures.
- Reasonable access to adequate, humane services regardless of race, religion, sex, sexual orientation, ethnicity, age, disability, political views, or financial status. Coral Sober Living does not discriminate on the basis of color, national origin, marital status, or sexual orientation.
- A safe, alcohol-free, and drug-free living environment.
- Know your program-fee balance upon request, and receive a prompt, reasonable response to questions and requests.
- Be free from unusual punishment, humiliation, mental abuse, or punitive interference with daily functions such as eating and sleeping.
- Know the identity and professional status of those providing your services.
- Obtain the opinion of an outside consultant at your own expense.
- Be free from requirements to perform tasks that may cause injury or emotional trauma.
- Know what support services are available and what rules apply to your conduct.
- Privacy of your personal information, within the limits described in this agreement and applicable law.
- Reasonable safety with regard to the residence and its environment.
- Express grievances about any violation of your rights through the grievance procedure, without retaliation now or in the future.
- Report actual or suspected abuse or neglect and expect a prompt, reasonable response.
- Discharge yourself before any expected end date, at your own responsibility, risk, and cost — please discuss it with a house manager or the CRRA first so we can assist.

- Assurance of health and safety; emergency medical care is accessed through 911. Coral Sober Living is not responsible for medical expenses incurred during your stay.
- Receive copies of all documents you have signed upon request, and to live in a drug- and alcohol-free environment.

Resident Responsibilities

As a resident of Coral Sober Living, you agree to:

- Treat every resident and staff member with dignity and respect.
- Remain abstinent from alcohol and drugs, including narcotic medications, except as approved under the Medication and MAT policies.
- Be trained to administer Narcan and to recognize the signs of an opioid overdose.
- Promptly and anonymously report any resident's use of alcohol or non-permissible drugs, for the safety of the community.
- Encourage fellow residents in their recovery, respecting boundaries while offering honest peer support.
- Welcome new residents and help them settle into the community, including meetings, chores, shopping, meals, and activities.
- Voluntarily follow the House Rules at all times, and raise concerns about a peer's ongoing rule-breaking at a house meeting.
- Be mindful of neighboring families — avoiding lewd language, excessive noise, crowded parking, loitering, and littering.
- Keep your personal space and common areas clean and contribute to the upkeep of the residence, inside and out.
- Attend to your physical and mental health needs, and make any need for support known to peers or staff in advance.
- Attend a minimum of five (5) 12-step meetings each week, in every phase, and maintain 40 hours per week of productive activity.
- Pay program fees and other agreed fees on time, and keep your receipts.
- Take prescribed medication as directed, and not discontinue medication without speaking to the prescribing doctor.

Staff & Management Contacts

Please use your resident manager as your first point of contact. If an issue is not being addressed by a resident manager, or the issue concerns a resident manager, contact the CRRA.

Role	Name	Phone
Housing Supervisor	Stephen C.	(570) 460-9509
Certified Recovery Residence Administrator (CRRA)	Danny D.	(305) 725-8433
Resident Manager	Kerry D.	(786) 273-0830
Resident Manager	Robert M.	(727) 309-3493

Emergency & Community Resources

For any emergency, call 911 first.

Emergency & Non-Emergency Numbers

Service	Phone
All emergencies (first call)	911
988 Suicide & Crisis Lifeline (call or text)	988
North Miami Beach Fire Rescue	(305) 949-5500
North Miami Beach Police (non-emergency)	(305) 948-2940
Miami-Dade Fire Rescue	(786) 331-5000
Miami-Dade Police (non-emergency)	(305) 471-1780
Aventura Hospital & Medical Center	(305) 682-7000
North Shore Medical Center	(305) 694-9500
Urgent Care — North Miami Beach	(305) 947-4949
Urgent Care — Aventura	(786) 460-6880

Nearby Hospitals

- North Shore Medical Center — 1100 NW 163rd St, Miami, FL 33169
- Aventura Hospital & Medical Center — 20900 Biscayne Blvd, Aventura, FL 33180
- Urgent Care Miami Beach — 1200 Dade Blvd, Miami Beach, FL 33139

Community Resources

- Divas Club (AA) — sober.com/aa-meeting/divas/
- Little River Club (AA & NA) — 51 NE 82nd Terrace, Miami, FL 33138 · (305) 759-6332 · aamiamidade.org/locations/boulevard-club
- West Dixie Club House — 1636 NE 148th St, Miami, FL 33181 · (954) 866-5729 · aamiamidade.org/locations/west-dixie-club
- FL Dept. of Children & Families (SNAP/Food Stamps) — 401 NW 2nd Ave, Miami, FL 33128 · (305) 377-5055
- Central Intake Unit (no-cost treatment) — 3140 NW 76th St, Miami, FL 33147 · (305) 694-2766
- Better Way of Miami (no-cost treatment) — 800 NW 28th St, Miami, FL 33127 · (305) 634-3409
- Miami Bus Station (transportation) — 3797 NW 21st St, Miami, FL 33142

FORMS & AGREEMENTS

To be completed and initialed at intake

Medical & Substance History

Current Medications: _____

Medical History / Issues / Allergies: _____

☐ Yes ☐ No Ever diagnosed with a mental illness? If yes, diagnosis:

Diagnosis: _____

☐ Yes ☐ No Any present or past physical problems? If yes, describe:

Describe: _____

☐ Yes ☐ No Do you have any known allergies? If yes, describe the allergy, the reaction, and the remedy:

Allergy / reaction / remedy: _____

☐ Yes ☐ No Currently under the care of a physician?

Reason: _____ **Physician:** _____

Physician Phone: _____

☐ Yes ☐ No Currently working?

Where: _____ **Employer Phone:** _____

Reason for Admission

Check all that apply: ☐ Alcohol ☐ Drugs ☐ Both ☐ Other: _____

Currently attending IOP / OP? ☐ Yes ☐ No Program Name: _____

May we speak with your provider to support your care? ☐ Yes ☐ No

Financial Contact / Supporter

The person helping you financially. If self-supporting, leave blank.

Name: _____

Relationship: _____ **Phone:** _____

Substance Use

Sobriety Date: _____ **Drug of Choice:** _____

List recent drugs used and the date of last use:

Drug: _____ **Date of Last Use:** _____

Drug: _____ **Date of Last Use:** _____

Drug: _____ **Date of Last Use:** _____

Drug: _____ **Date of Last Use:** _____

Resident Initials: _____

Criminal History

All applicants are screened against Florida's sexual predator and sexual offender registries as part of intake. Please answer the following truthfully.

☐ Yes ☐ No Ever convicted of a felony or misdemeanor? If yes, explain:

Explain: _____

☐ Yes ☐ No Sex offender / predator status? If yes, explain:

Explain: _____

☐ Yes ☐ No Convicted of a crime of violence or a sexual nature against the elderly, children, or the disabled?

Explain: _____

By initialing below, I attest that all information above is true and accurate to the best of my knowledge. I also agree to have my photograph taken for use on social media (see the Photo & Media Consent form).

Residents must add the Coral Sober Living phone number to their contacts, and staff will add the new resident's number. Please attach any required documentation for residents who own vehicles.

Resident Printed Name: _____

Resident Initials: _____

Release of Information (ROI) — Emergency & Financial Contacts

Resident Name: _____ **Date:** _____

Coral Sober Living requires every resident to designate an emergency contact before admission. This contact will be notified in the event of a relapse, medical emergency, injury, death, or discharge. Providing an emergency contact is mandatory for admission. An ROI is also required for anyone other than the resident who will be paying program fees.

We strongly encourage residents receiving outside treatment or aftercare to authorize communication with that provider so we can coordinate care. We also recommend including key members of your support network, such as family or a 12-step sponsor. Sponsors are contacted only to confirm active participation in a 12-step program; we do not request updates on your recovery.

I authorize Coral Sober Living to share information about my condition and/or presence at the facility with the individuals listed below. I understand I may revoke this consent in writing at any time, unless I have left without notice, relapsed, or committed a crime. If not revoked, this consent expires one year from the date of signing.

Primary / Emergency Contact

Name: _____

Relationship: _____ **Phone:** _____

Secondary Contact

Name: _____

Relationship: _____ **Phone:** _____

Financial Supporter

Name: _____

Relationship: _____ **Phone:** _____

Additional Authorized Contact (e.g., provider or sponsor)

Name: _____

Relationship: _____ **Phone:** _____

Resident Initials: _____

Photo & Media Consent

1. **Consent to Photograph.** I consent to photographs and/or videos being taken of me or my property during my stay at Coral Sober Living, for use on social media platforms (Instagram, Facebook, X/Twitter, TikTok, etc.).
2. **Grant of Rights.** I grant Coral Sober Living permission to use, publish, distribute, and modify these photographs and videos for any purpose, including: social media, marketing and promotional materials, website content, and print advertisements.
3. **No Compensation.** I acknowledge that I will not receive financial compensation for the use of my image or likeness in any form, online or offline.
4. **Use & Distribution.** I understand these images may be used in any media (print, digital, or online) worldwide, including distribution and public viewing.
5. **Privacy.** My privacy will be respected. My personal details will be included only with my explicit consent, and I may request removal of any specific image by written notice, subject to reasonable circumstances.
6. **Duration.** The rights granted are perpetual unless otherwise agreed in writing.

I have read and understood this consent form and give my full consent for the use of my image as described above.

Resident Initials: _____

Housing & Financial Obligation Agreement

Thank you for choosing Coral Sober Living. Your program fee helps sustain this supportive community. Fees are set case by case based on your situation and room type, and range from $195.00 to $225.00 per week.

Payment Terms

- Program fees are due before the first day of the initial week (Friday through Thursday), with subsequent payments due each Friday. A prorated fee is paid upfront on arrival.
- Payment may be made by cash, check, PayPal, or other cash apps.
- Any payment not received by 5:00 PM Friday is late and incurs a $20.00 late fee.
- A one-time, non-refundable $50.00 administration fee is due before move-in.
- Drug testing is included in the weekly fee, except a UA on return from an approved pass, which is $20.00.
- Fees continue to accrue and remain payable in full while you occupy a bed, including during emergencies or facility disruptions.

Sample First-Month Schedule

Due Date	Amount Due
First Week	$225.00
Second Week	$225.00
Third Week	$225.00
Fourth Week	$225.00

Managers' Initials: _____

Term & Termination

This agreement begins on the date specified at intake and runs week to week (Friday to Thursday). After the initial term, either party may terminate with one week's written notice. Coral Sober Living may terminate at any time for a violation of the House Rules. In the event of a forced discharge, all rent and deposits are forfeited.

Use of Premises

The premises are used solely as a sober cohabitation residence; no business or trade may be conducted there. No more than three adults may occupy a bedroom, and only individuals with a written agreement with Coral Sober Living may occupy the premises. The resident may not host relatives, friends, or acquaintances without approval. The resident acknowledges the premises are in satisfactory, safe, and clean condition.

Furnishings, Utilities & Maintenance

The residence is furnished (furniture, beds, kitchen items, television, microwave, linens, and other household items) and the resident agrees to return these items in the same condition, allowing for reasonable wear and tear. Coral Sober Living arranges and pays for water, internet, electricity, and garbage service. The resident promptly makes, or is responsible for the cost of, any repair required due to the resident's fault or negligence. Coral Sober Living may enter to inspect the premises.

Assignment, Damage & Animals

The resident may not assign or sublet without written consent. If the premises are partially damaged by fire or other event not caused by the resident, Coral Sober Living will repair them with a corresponding reduction in fees for the period the premises are uninhabitable, or may terminate the agreement with fees prorated to the date of damage. No pets or animals are allowed without prior written consent.

Default & Abandonment

If the resident fails to comply with any material provision or rule, Coral Sober Living may terminate the agreement and the resident must vacate immediately. If fees are unpaid and default continues for three (3) days after demand, the agreement may be terminated. Any use or possession of alcohol, drugs, or mood-altering substances (except physician-prescribed medication approved in advance), physical confrontation, or threats results in immediate termination. If the resident abandons the premises, Coral Sober Living may take possession as provided by law and re-let the premises; personal items left behind are held ten (10) days, then may be donated.

Indemnification & Liability

The resident agrees to indemnify and hold Coral Sober Living, its members, agents, and property owners harmless from any claim arising from the resident's acts, omissions, or negligence, or any accident or injury on the premises, including reasonable attorney's fees. This provision survives termination. Coral Sober Living's officers, principals, agents, and employees are not personally liable under this agreement; in the event of a breach by Coral Sober Living, the resident's remedy is limited to the equity Coral Sober Living holds in the premises. This section is in addition to, and does not limit, the Assumption of Risk, Release & Limitation of Liability section of this handbook.

I understand I am a resident in a recovery residence and am not protected by, and will not invoke, local landlord–tenant law (Chapter 83, Florida Statutes). Discharge is governed by § 397.487, Florida Statutes. By initialing, I have read, understood, and agreed to all rules and regulations in this handbook. If I have questions, I may ask a manager for clarification.

Resident Initials: _____

Grievance / Suggestion / Complaint Form

Coral Sober Living takes resident feedback seriously and reviews every form carefully. A resident who wishes to raise a concern or dispute a decision may submit it in writing to the house manager or the CRRA; the formal process begins within two (2) business days of submitting this form, and management will review and respond within a reasonable time. Concerns about the residence's certification may also be directed to the residence's credentialing entity.

1. Describe your grievance, complaint, or suggestion

_____

_____

2. What have you done to try to resolve it?

_____

_____

3. How would you like to see it resolved?

_____

_____

Give this completed form to your house manager, CRRA, or another staff member.

Resident Printed Name: _____ **Date:** _____

Response to Grievance (staff use)

_____

_____

Copy given to resident on: _____ **By:** _____

Maintenance Request Form

Today's Date: _____ **Time Submitted:** _____

Property: _____

Work Requested: _____

_____

_____

Does the repair present an immediate safety or health risk? ☐ Yes ☐ No

Priority

☐ Immediate action required — safety/health hazard

☐ Repair when reasonably possible — no safety risk

☐ Low priority — submitted for future planning

Requested By: _____

For Maintenance Personnel

Date of Action: _____

Notes: _____

Final Acknowledgment & Signature

Please initial each statement to confirm your understanding, then sign once below. This is the only signature required in this packet.

_____ I am of sound mind and not under the influence of drugs or alcohol.

_____ I understand I am a resident in a recovery residence and am not protected by, and will not invoke, local landlord–tenant law (Chapter 83, Florida Statutes). If such law is found to apply, I waive any related rights to the extent permitted.

_____ No Refunds. All program fees are fully earned when paid and are non-refundable under any circumstances, whether I leave voluntarily, am discharged, or am removed for cause. No money will be returned to me or to any accountable party who paid on my behalf.

_____ Discharge & Immediate Vacate. If I am discharged, my permission to remain on the premises ends immediately and I must vacate within one (1) hour of notice. Refusal to leave may result in a law-enforcement escort and a charge of trespass in a recovery residence under § 397.487(12), Florida Statutes.

_____ Disclosure & Release. I have truthfully disclosed my reason for admission and my medical and mental-health conditions, and I authorize their disclosure as described in this agreement.

_____ Medication Compliance. I agree to take my prescribed medication as directed and to submit to medication counts at any time, and I understand that non-compliance or a refused count is grounds for discharge.

_____ Meetings & Program. I understand I must attend a minimum of five (5) 12-step meetings each week in every phase, and I agree to the drug-testing, medication, relapse, visitor, good-neighbor, and code-of-ethics policies described in this handbook.

_____ I have read and agree to the Assumption of Risk, Release & Limitation of Liability section, and I accept the risks of living in a shared recovery residence.

_____ Emergency Contact. In the event of a relapse, discharge, medical emergency, injury, or death, my emergency contact will be notified, and Coral Sober Living may contact them at any time to assist in my recovery or discharge.

_____ I understand that if I default on this agreement and Coral Sober Living must pursue collection, I am liable for reasonable collection costs, including court costs and attorney's fees.

By signing below and initialing above, I certify that I have read this handbook, that my questions have been answered, and that I understand and agree to these policies. I may request a copy of this document at any time.

Resident Signature: _____

Date: _____